

Putnoe Medical Centre Infection Control Annual Statement 2017/8

The Practice Infection Control Lead is Rachel M White, Practice Nurse.

We aim to keep our surgery clean and tidy and offer a safe environment to our patients and staff. We are proud of our modern, purpose built Practice and endeavour to keep it clean and well maintained at all times.

If you have any concerns about cleanliness or infection control, please report these to our Reception staff.

Our GPs and nursing staff follow our Infection Control Policy to ensure the care we deliver and the equipment we use is safe.

We take additional measures to ensure we maintain the highest standards:

- Encourage staff and patients to raise any issues or report any incidents relating to cleanliness and infection control. We can discuss these and identify improvements we can make to avoid any future problems.
- Carry out an annual infection control audit to make sure our infection control procedures are working.
- Provide annual staff updates and training on cleanliness and infection control
- Review our policies and procedures to make sure they are adequate and meet national guidance.
- Maintain the premises and equipment to a high standards within the available financial resources and ensure that all reasonable steps are taken to reduce or remove all infection risk.
- Use washable or disposable materials for items such as couch rolls, modesty curtains, floor coverings, towels etc, and ensure that these are laundered, cleaned or changed frequently to minimise risk of infection.
- Make Alcohol Hand Rub Gel available throughout the building

Significant Events

In the past year there have been no significant events raised that related to infection control.

Audits

An annual Infection Control Audit is undertaken in the Practice. This is based on the Department of Health's Audit Tool (2005). The results from this year's audit showed compliance in all areas.

Cleaning Specifications

Our staff work to structures cleaning schedules and we contract the daily cleaning of the Practice to a company who follow national NHS guidance. The public areas are cleaned at lunchtimes as well as every evening.

Books and magazines

We provide a books to help entertain the children whilst they are in the waiting room and during consultations. We feel it is important to have some provision for those parents who do not bring their own toys to entertain their children.

Curtains and Blinds

The Practice has various blinds at the windows in the consulting rooms and the regular cleaning of these has been added to our new cleaning schedule.

The modesty curtains in treatment rooms are disposable and are changed every 6 months in line with our Practice Policy.

Carpets and Chairs

We have replaced all carpets in clinical rooms and the Waiting Room with vinyl flooring. All fabric chairs have been replaced with easy-to-clean vinyl chairs.

Staff training

All staff have undertaken an on line NHS training programme (one for clinical and one for non-clinical staff). This will be done every 2 years and our Infection Control Lead Nurse provides an annual update at an in-practice training session.

The Practice Infection Control Lead keeps up to date by attending the appropriate training.

Infection Control Policy

The Infection Control Policy is reviewed and updated annually if appropriate and updated on an ongoing basis as current advice changes.

Maintenance of the Building

We have a dedicated administrator who ensures that the building is maintained to a high standard to assure patients and staff safety.

A Legionella Risk Assessment and service of the gas boilers is undertaken annually.

Accountability

The GP partners are responsible for ensuring that the building is a safe environment for all who us, visit or work in it.